



Silverstone Walter Hayes Trophy

Saturday 31st October - Sunday 1st November 2020

Silverstone National Circuit

Competitors Final Instructions

These Final Instructions carry the same force as the ASR's for this Meeting. Thank you very much for your entry. Your competition number is shown on the attached entry list please read it carefully. This Meeting will be held on the Silverstone National Circuit (NN12 8TN), length 1.639 miles (2.64 kms), and has been inscribed with the FIA as an NCAFP.

Motorsport UK Permit No.: 119034 **Status:** Interclub

Motorsport UK Steward: Mike Sones, **Club Stewards:** Fergus Whatling & Henry Woodgate, **Covid 19 Officer:** Andrew Warner **Race Director:** Andy Dee-Crowne **Clerks of the Course:** Julian Floyd (Snr), John Hopkinson, Gary Tanner, & Andy Dee-Crowne. **Assistant Clerks of the Course:** Nick Fielding, Fi Dee-Crowne, **Chief Scrutineer:** Matthew Lambkin-Smith, **Chief Timekeeper:** Nick Palmer, **Chief Medical Officer:** Dr Harj Chaggar **Secretary of the Meeting:** Alan Jones, **Startline Judges:** Rob Lyall, Chris Towler

Reminder Pre-Event:

Electronic Declaration. This must be returned prior to the event using the link supplied in the e-mail sent to you. No documentation, no racing.

Transponders: If you need to hire a Transponder you will need to order and pay for the hire in advance from Timing Solutions Ltd (TSL). www.tsl-timing.com, Phone: +44 (0)1827 285666. They will be available for collection on the day in race admin. There is no physical access to timekeepers during the event. See also Para 23.

For Competitors and Team members you must provide your own PPE (Personal Protection equipment) for the duration of the event.

If you or members of your team are feeling unwell or displaying symptoms of COVID 19 do not attempt to travel or come to the event. Do notify the office of your withdrawal. If you or one of your team are taken ill during the event. You must contact the club either by e-mail, or phone immediately and leave the venue

- 1. Admission to the Circuit:** Admission is by the Main Entrance.
- 2. Tickets and Paddock Access:** Enclosed are four personnel passes which will admit you and your vehicle to the circuit. There are no car passes for this Meeting. If you are now unable to attend please return all passes to the HSCC Club office (Historic Air Traffic Control Tower, Silverstone Circuit, Northamptonshire, NN12 8TN). There will be no access to the National Paddock until after 07:00h on Wednesday 28th October. Please remember to have your tickets with you for entry on both Thursday and Friday. **All Garages must be cleared Sunday night**
Overseas competitors inc. Ireland and COVID Restricted competitors not returning home following the Formula Ford Festival: your passes will be available for collection at the testing sign-on. If you are not testing please contact the HSCC for alternative collection.
- 3. Signing-on, Documentation and Scrutineering:** You will have completed and returned to the HSCC office via e-mail your MSUK self - declaration which includes your pre-event scrutineering. You should have all your documentation with you including your vehicle identity documents as spot checks will take place. External checks will be made with the driver in the car. Internal checks will be with driver out and clear of the car. There will be no physical signing on or licence checks. Upgrade cards will not be signed for licence upgrade purposes. Results may be submitted to MSUK for upgrade purposes. Please download these from the TSL Website.
- 4. Non UK Competitors:** Competitors intending to race with a competition licence which is NOT issued by the Motor Sports Association should provide details of their licence (preferably a photocopy) plus a letter from their FIA approved ASN confirming their licence status and giving permission to race in the UK at National Event with NCAFP approval (Art 2.3 of the FIA ISC). A number of countries now have this printed on their licence. Please ensure you have permission before travelling. **Warning:** Arrival at the meeting with the wrong type of licence could result in you being unable to compete.
- 5. Non UK Competitors:** Competitors intending to race with a competition licence which is NOT issued by the Motorsport UK should provide details of their licence (preferably a photocopy) plus a letter from their FIA approved ASN confirming their licence status and giving permission to race in the UK at National Event with NCAFP approval (Art 2.3 of the FIA ISC). A number of countries now have this printed on their licence. Please ensure you have permission before travelling. **Warning:** Arrival at the meeting with the wrong type of licence could result in you being unable to compete.

6. **Drivers Briefings:** You will be sent Electronically your event briefing instructions. You must read and understand the information supplied (failure to read these will be considered equivalent to non-attendance at a mandatory briefing). Please indicate if you are new to circuit to receive additional instructions.
7. **Engines & Silencing:** All competitors should ensure that their car complies with MSUK and Championship or Series Regulations silencing regulations which will be either 105db or 108db static test dependent on the regulations. **For competitors contesting the Open & Closed Wheel Allcomers scratch races**, the cars are to be silenced to the regulations of the championship or series in which the car regularly competes. If those regulations do not require you to be silenced then you can run unsilenced. There will be noise checks at this meeting. Please adhere to these regulations. If you have problems with silencing or have an engine that is noisy when running cold, please give yourself plenty of time to warm the engine before being tested. No racing engines are permitted to be run before 08.45h or after 18:00h. Anyone not complying with these rules will be asked to leave by the circuit management.
8. **Noise Testing:** Will take place in the designated area on the approach to the assembly area.
9. **Paddock Allocation:** Please show consideration for your fellow competitors by not using unnecessary space. Please park any personal cars in the paddock diner car park and not the paddock.
10. **Roadways** within the Paddock area must be kept clear of all vehicles at all times.
11. **Paddock:** It is forbidden to hammer pegs or stakes into the tarmac paddock surface. It is also forbidden to place markings on the Circuit, the Pit Lane, the Pits or Paddock surfaces. Any person damaging the surface may be excluded from the Meeting and the circuit operators may take additional action to recover damages. There is a speed limit of 5mph in the Paddock and 20mph throughout the rest of the venue.
12. **Motorcycles, Moped, Scooter, Trike, or Quad Bikes:** Must all be ridden with all due care. The rider must have a valid driving licence and safety helmet and the vehicle must be road-legal, taxed and insured. Mini Moto's are NOT permitted on site. Scooters and quad bikes must be in a road worthy condition and be fitted with lights. Passengers are not permitted to ride on trailers or on quads, unless the quad bike is specifically designed to carry passengers. Helmets must be worn by anyone riding motorised vehicles (riders and passengers). Motorised vehicles are not permitted on any grass verges, banks, or any general public areas such as trade malls, and they must adhere to designated vehicle routes. Alcohol is strictly prohibited whilst driving any vehicle at the venue.
13. **Pit Garage Allocation/ Pit Lane:** Walter Hayes Trophy Formula Ford 1600cc competitors have been allocated the Pit Garages. The garage allocation will be published on Monday 26th October at close of business, on the HSCC website, www.hsc.org.uk. Please remember that cars cannot join practice or racing by going out of the Pit Garages directly from the Pit Lane so please leave plenty of space behind the garages for all cars to get out. All Competitors allocated or using Pit Garages must ensure that the doors onto the Pit Lane remain closed at all times. No persons under or appearing to be under the age of 16 will be admitted to the Pit Lane.
14. **Pit Wall & Grid Safety:** Entrants must confine team members using the Pit Wall to a maximum of two personnel per competing car and advise all personnel to follow Pit marshal's instructions without argument. The Pit Wall must be clear of all personnel for all race starts. No personnel are allowed on the grid. **Social distancing must be observed. Face masks must be worn**
15. **Practice Sessions and Races:** All competitors must proceed to the Assembly Area 15 minutes before their published session time even if their cars are situated in the Pit Garages, and then proceed onto the circuit as directed. Sessions and Races may start earlier than published so please be ready and listen out for any PA announcements. After the chequered flag, drivers should slow down, proceed round the circuit, enter the Pit Lane and return to the Paddock or Parc Fermé as directed by the marshals. Please follow the signs to the Assembly Area which is situated just beyond the Medical Centre. Practice times and results will be available from the Race Administration Office.
16. **Qualification:** All drivers entered for a race must complete three laps in official practice to qualify. The fastest time set by each car will determine grid position. Drivers must practice in the relevant session for every race entered. Drivers wishing to practice out of session must obtain written permission from the Clerk of the Course and will start the relevant race from the back of the grid.
17. **Reserves:** Subject to qualification, reserves will be admitted to the races in the order published in the entry list if spaces are available.
18. **Grid Formation:** Will be 2 x 2 for all races.
19. **Race Start Procedure:** All races will be a standing start the race start procedure will be as follows: Drivers should proceed to the Assembly Area 15 minutes before the scheduled start of their race. Pre-gridding will take place in the Assembly Area and drivers will be released onto the circuit for a green flag lap to the starting grid. As soon as the last car is in position, the 5-second board will be displayed before the red lights are illuminated. Between 3 and 5 seconds later the red lights will be extinguished to denote the start of the race.
20. Should circumstances at the event change such as, but not restricted to, Track Conditions or Weather, the Clerk of the Course may change Standing Starts to Rolling Starts. When this decision is made all affected competitors will be notified at the earliest opportunity along with being advised of the number of Pace laps. The procedure will be (unless otherwise advised): Cars will be released from the assembly to do one (or more) rolling laps behind the Pace Car, forming into their grid positions towards the end of the lap in preparation for the Pace Car to turn off its lights and pull into the Pit Lane after which drivers should hold their grid positions until the red lights are extinguished at the Startline. There must be no overtaking until your car has crossed the Startline.
21. **Practice Starts/Weaving:** Drivers indulging in practice starts or excessive weaving during the warm up/green flag laps will render themselves liable to exclusion as both actions are expressly forbidden.
22. **Race Stops:** Should any race be 'red flagged', notwithstanding the provisions of Q5.4, it may be restarted at the discretion of the Clerk of the Course and, if time permits, for the remaining scheduled distance. Only cars running at competitive racing speed, when the red flag is displayed, will be allowed to take part in the restarted race and 'Parc Fermé' conditions will apply between the red flag being shown and the start of the restarted race. A Bulletin for information only will be produced

recording the finishing order of all cars in the first part which can form part of the Championship points table where points are allocated for race starts and fastest laps. A grid for the restarted race will be produced in the order in which the cars passed the finish line at the end of the lap preceding the lap on which the red flag was shown and the result of the race will be the order in which the cars cross the finish line when the chequered flag is shown at the conclusion of the restarted race. If there is any variation to the start procedure this will be announced at a Drivers Briefing.

23. **Disposal of Waste:** Would all competitors please be aware that it is no longer acceptable to leave or abandon empty fuel/oil containers, batteries and tyres behind when leaving a venue. Such items are classified as "hazardous waste" and it costs between £10 and £25 per item for safe disposal. Please also be aware that these items MUST NOT be placed in general rubbish skips at circuits; doing so could trigger a £1000 Local Authority Fine. Where it can be identified that a certain competitor or championship is responsible, charges will be passed on. Where it is not possible these charges will have to be absorbed and will then reappear as increased entry fees for all. Your co-operation would be appreciated - take your waste home and dispose of it safely.
24. **Use of Video Equipment:** It is permissible for competitors to use vehicle mounted video recording equipment for personal use alone but they must have any such equipment securely mounted, and in place, prior to vehicle scrutineering taking place. The broadcasting of material captured by any on board system is covered by MSUK guidelines and policies and particularly its use on social media.
25. **Decals:** Decals must be displayed as instructed, if supplied. Failure to display decals may result in exclusion.
26. **Fuel:** The circuit fuel station will be open between 09:00h and 16:00h on each day.
27. **Animals:** Animals are not permitted at the venue, unless it is an assistance dog and Silverstone have been notified in advance. No animals are allowed in the pit garages, pit lane or on track.

SPECIAL NOTES

28. **Timing Modules:** Please ensure you have fitted a fully charged and working transponder on your car as per the MSUK Yearbook 2020 Q12.2.1. It is vital that everyone has a working transponder. Any car without a working transponder will during qualifying receive a warning, please check the bottom of the timing sheet to see if your number is listed, failure to correct this will result in a time penalty of 30 seconds being added to your time for the race. The timekeepers at this meeting will have transponders available for hire for anyone who does not have a working transponder. These must be pre-ordered from TSL prior to the event. A very limited stock will be available for those experiencing problems on the day but you must not rely on their being availability.
29. **Track Limits:** You should be aware of the MSUK 2020 regulations concerning Track Regulations s Q 14.4.2 – Q14.5. For contravention of these rules time penalties will be applied. There are circuit cameras at various corners and they will be used by Senior Officials, to detect and penalise infringements. Judges of Fact may also be appointed.
30. **Speeding in Pit Lane:** The speed limit within the Pit Lane will be a maximum speed of 60kph (37.2 MPH) this is applicable at all times. Please be aware that there will be a speed gun in operation at this meeting for both qualifying and racing, and aside from specific race penalties, dependent upon the severity of the offence, other penalties may be applied as listed in the MSUK Year Book Section C2.1
31. **Infringements of Technical Regulations** for categories that have more than one race at the event: Any vehicle found ineligible after one race, but subsequently approved before a following race may at the discretion of the Clerk of the Course start from the back of the grid with a 10second delayed start, providing that it does not take the place of any vehicle already qualified (whether a reserve or not).
32. **Startline Repeat Signalling:** Flag signals, relating to Scrutineering, Clerk of the Course Instructions, and Track Limits, will not only appear on the startline but those signals will be repeated at Priory corner.
33. **FHR Devices:** We would like to draw all competitors attention to Motorsport UK Regulation Q10.1(e) If your competition vehicle was built after 31.12.76 the use of an FHR device is MANDATORY.
34. **Safety Car:** For all grids, races and qualifying may be neutralised by the use of a Safety Car if necessary (MSUK Regulation Q, Appendix 2.)
35. **Additional Instructions for Walter Hayes Trophy Competitors:** There will be additional instructions and information for Walter Hayes Trophy Formula Ford 1600cc competitors, which will include garage allocation will be published on the HSCC website, www.hsc.org.uk. W/C 26th October.
36. **Walter Hayes Progression:** A sheet detailing the Walter Hayes progression system will be available from 1st Floor Race Admin on the race weekend.
37. **Walter Hayes Withdrawals:** It is very important that during the progress of the event if you have to withdraw, you notify Race Control immediately.
38. **The Carl Hamer Trophy and Janet Cesar Trophy:** Every FF1600 competitor is a Walter Hayes Trophy Competitor and will be drawn in a Heat (Number 1-4). To progress to the Sunday knockout stages of the Competition must qualify/participate in their Heat. **Carl Hamer Trophy for Pre'82 Cars**, will have an additional qualifying session and race (Pre-Final) on Saturday as a grid forming race for the Sunday Trophy Race. **The Janet Cesar Trophy for cars manufactured Pre'93 (1982 – 1992)** will have an additional qualifying session and race (Pre-Final) on Saturday as a grid forming race for the Sunday Trophy Race.
39. **Awards:** You will be advised if you are a Trophy winner when and where you will be presented. Walter Hayes Grand Final Awards will be presented on the podium at the end of the Meeting. Adhering to Social Distance Requirements, the wearing of Face Covering will be advised for this presentation.
40. **Testing:** There will be testing available on Wednesday 28th October Thursday 29th October and Friday 30th October. Wednesday is open pit lane, Thursday is for Formula Ford 1600 only. Friday is for Formula Ford and support races. Please book direct with the circuit via their website, www.silverstone.co.uk/events/Silverstone-walter-hayes-trophy and click on race entries, or by telephone on 0844 372 8235 (from outside the UK please call +44 1327 320280).

41. **Silverstone Pit Stop Cafe:** will be open at the following times: Wednesday, Thursday and Friday 07.30 – 16.00, Saturday 07.30 – 16.00 and Sunday 07.30 – 16.00
42. **Grandstands will not be open at this meeting.**

Covid 19 Related Notices.

Face Masks/Coverings must be worn within the Garages, in the Pit Lane, on the Pit Wall and in the assembly area at all times.

- A. There will be no physical access to Clerks of the Course, Timekeepers, or Stewards at the meeting. If you need to speak to any of these officials their contact details will be posted in the foyer of Race Control
- B. Competitors upgrading their licenses. Upgrade cards cannot be submitted for signature. In accordance with current regulations MSUK will accept Official Results in place of signatures. Download the results from The TSL Website.
- C. This event will be paperless in line with health directives. All timing sheets, Grids, Results and Bulletins will be issued by e-mail. Please ensure we have the latest e-mail address for you. Please keep your phone close by so we can notify you of any changes and call you up to assembly. We also have the ability to text you or a team member, please ensure we have the correct details for you.
- D. Due to the restrictions in place as a result of COVID 19 we are limited to the number of Marshal volunteers we can deploy.
- E. Any driver involved in an incident will be approached by a Marshal and must indicate that they are OK by signalling with a 'thumbs up' to the approaching marshal. Failure to do will result in the race being Red Flagged and medical car scrambled.
- F. If a competitor can safely exit the vehicle, they should do so, then stand in a suitable safe location with respect to social Distancing.
- G. **If you or a member of your team are feeling unwell or displaying symptoms of COVID 19 do not attempt to travel or come to the event. Do notify the office of your withdrawal. If you or one of your team are taken ill during the event. You must contact the club either by e-mail, or phone immediately and leave the venue.**
- H. If you have any queries relating to your time sheets, If you wish to amend your entry, withdraw, or speak to the office contact Competition Secretary Alan Jones:07707 732357
- I. If you have a problem with your car that requires either to speak to or have a scrutineer inspect
Contact: Mathew Lambkin-Smith: 07717 796665