

HEALTH & SAFETY MESSAGE

Incorporating Safety Guidance Notes from Silverstone Circuits Ltd

Emergency Contact Details

Call Event Control on 01483 524 424 or contact a member of the Event Team who has a radio to contact Event Control. If contact cannot be made with Event Control then call Venue Control at Main Gate on 01327 320 308. Failing that, call 999.

To All Competitors and Race Car Preparers

To ensure the Silverstone Classic is compliant with all current Health and Safety legislation it is important that we share safety information with you regarding the set up and de-rig days.

For those arriving on Wednesday 26 July there are certain areas of the site that are construction zones and are off limits, and from 18:30 on Sunday 30 July 2017 these areas will become construction zones again for our de-rig. This will only affect the following areas:

- JET Village Green (Purple Zone 12)
- Shopping Village (Purple Zone 10)
- Adrenaline Zone (Green Zone 17)
- Concert Area (Orange Zone 20)

This will not affect access roads through the site nor the paddock areas. Should you require access to the construction zones you must alert Event Control on 01483 524 424 who can arrange for you to sign the site safety rules induction sheet before entering the restricted areas.

During the event we will have a large crowd of enthusiastic visitors of all ages throughout the site that may not be aware of the site layout and procedures, and many may never have been to a racing event before. Please take just a few moments to read the following safety guidance notes and adhere to these rules throughout your time onsite to ensure we all have a safe and enjoyable 2017 Silverstone Classic event:

Please note all participants, competitors and preparers must comply with any verbal or written instruction, direction or notice given by Classic Historic Racing Ltd (CHRL), Goose Live Events Ltd (Goose) or Silverstone Circuits Ltd (SCL).

1 Public Safety

- Participants should be aware that the Paddock is open to the public and should act in a manner so as not to put either themselves or any other person at risk from injury.
- Participants should exercise particular caution when the paddock is busy, and during pits and circuit walkabouts.
- SCL do not allow children 15 years and under in the garages. Should a team breach this rule then SCL and Goose/CHRL accept no liability. Children 15 years and under should be supervised at all times. Please note that children 15 years and under are not allowed in the Pit Lane. Children 15 years and under are not allowed on the track or grid.

2 Storage and Use of Petroleum Spirit

- All fuel for race cars must be stored in the correct approved containers, fuel storage must be away from sources of ignition and the appropriate signage as detailed below must clearly be displayed on the container:



- All empty containers must be removed from the venue after the event.
- Petrol is to be used as a fuel only, and not for any other purpose.
- All vehicle refuelling is to take place in the open air. The person in charge of the refuelling process must enforce a no smoking ban.
- Fuel is available for sale at the venue. As such it is unnecessary for competitors to carry large quantities of fuel inside vehicles.
- If you are bringing fuel onsite, please ensure you have declared the quantity you will be bringing.

3 Hazardous Substances

- Some vehicle parts, for example brake and clutch linings contain asbestos. Entrants are encouraged to use non-asbestos substitutes wherever possible. Where asbestos is used, every effort should be used to prevent asbestos dust getting into the air.
- Some mineral oils and degreasants may cause skin cancer. Prolonged contact should therefore be avoided wherever possible. Where contact does occur any contamination should be washed off immediately. The wearing of contaminated clothing (including overalls) should also be avoided.

iii) Various other substances may cause disease or ill health even after very short exposures e.g. degreasers. Manufacturers and suppliers of such substances are obliged to provide customers with information about the possible harmful affects of their products upon request. Where hazardous substances are brought onsite a Material Safety Data Sheet (MSDS) must be available upon request.

4 Electrical Safety

- i) Power cables must not be connected to toilet blocks or any other SCL buildings. If onsite power is not available, for example outside of the paddock areas then the teams must bring their own power.
- ii) Extension lead cables should be flexible and not of semi rigid cable or the type used for household wiring. Neoprene covered cable will resist damage by oil.
- iii) All electrical equipment to be used externally should be weatherproof.
- iv) Hand tools should preferably be of the "double insulated" or "all insulated" type, as these provide valuable protection against electric shock.
- v) Electrical equipment and hand tools should not be used in areas where flammable vapours may be present, for example where fuel is being stored or refuelling is taking place.
- vi) Only diesel generators are permitted onsite NOT petrol.
- vii) Cables must not cross any walkways if at all possible. If they cross walkways they must be properly secured so as not to present a trip hazard. Electrical cables must be covered by suitable conduit or ramps and not mats or tape.
- viii) All portable appliances must be PAT tested and all electrical equipment must be maintained in a safe condition.

5 Fire Precautions

- i) Smoking is prohibited in all garages, in the pit lane and within all buildings at the venue.
- ii) All potential sources of ignition should be kept away from petroleum spirit and vapours.
- iii) The lighting of barbecues is prohibited in the garages, paddock and pit area. Any teams found lighting barbeques will be subject to a £1000 plus VAT fine.
- iv) All garage crews and pit crews must have readily available the following firefighting equipment when working on the vehicle within the garage or paddock areas:



All fire equipment must be deemed fit for purpose i.e. checked and serviced by a competent fire extinguisher service company within the past 12 months, full service record must be attached to the equipment containing service provider information.

Over the course of the race meeting the Fire Safety Officer will inspect garage and paddock areas in order to ensure that the above requirements are enforced, failure to do so will result in the race teams being required to hire/purchase the appropriate equipment from the Fire Safety Provider.

- v) Fire extinguishers should not be removed from fire points unless they are to be used on a fire.
- vi) All fires must be reported immediately to Event Control.
- vii) Teams are encouraged to train their members in the correct use of fire extinguishers.
- viii) All fire notices and orders to evacuate must be complied with.

6 Compressed Gas Equipment

- i) Air blasts from the over inflation of tyres can cause injury. Tyres should therefore not be inflated to pressures above the manufacturers' recommendations.
- ii) All airlines should be in good condition and be inspected regularly.
- iii) Always stand clear when inflating tyres.
- iv) Any form of horseplay involving compressed air or gas is prohibited.
- v) Compressed gas cylinders should be stored in accordance with the relevant working practices.

7 Jacks and Axle Stands

- i) Vehicles should only be raised on jacks which are in good condition, and rated to lift the vehicle weight safely.
- ii) Jack vehicles only on level undamaged floors.
- iii) Use the hand brake and/or chocks to stop the vehicle moving.
- iv) Jacks should only be used for lifting the vehicle. Axle stands should always be used to support the vehicle weight.
- v) Vehicle engines should not be run whilst the weight of the vehicle is supported by axle stands.

8 General Working Practices

- i) All working areas should be kept clean and tidy, and any waste should be removed regularly and placed in the containers provided.
- ii) All spillages should be cleaned up immediately and reported to Event Control.
- iii) All trailing wires and hoses should not be allowed to create a trip hazard.
- iv) Whenever vehicle engines are being run, adequate ventilation must be ensured.
- v) All safety notices must be complied with.
- vi) Any person carrying out any work must ensure that they adopt safe working practices at all times, and comply with any relevant statutory provision and/or published guidance.

9 Noise

- i) Exposure to excessive noise may result in hearing loss or other complaints. These may be short term, or, after repeated exposure, permanent.
- ii) All persons should avoid being exposed to excessive noise, and where this is unavoidable, they should wear earplugs or defenders to the appropriate British Standards.

10 Manual Handling of Loads

- i) Lifting, carrying and propelling loads by bodily force is a major cause of injuries. All teams are encouraged to train their members in safe manual handling techniques.

11 Waste

- i) All waste oil must be placed in the bunded containers marked "waste oil". Nothing other than waste oil must be put into these containers.
- ii) Waste tyres and empty petrol/oil containers should not be left at the venue.
- iii) Teams and participants are urged to take any other form of waste with them when they leave the venue, or to place it in the refuse containers provided. Black – General waste and Green – paper and cardboard. ALL tyres (£500), fuel cans and carpet remains to be taken off site on departure. Please note that there will be a charge for all tyres, carpet and waste oil cans left onsite.
- vi) Sewage/foul waste from motorhomes must not be disposed of onsite, including into toilets. Any teams and participants found to be violating this condition will be subject to pay any costs incurred by SCL as a result including any additional cleaning services. Additionally, waste point plugs must not be left open to allow waste to drain onsite or public roads. The only exclusion is if motorhome waste can be carried to the applicable waste point in a cassette. Waste contained within a cassette can be disposed of in the nominated waste point in each motorhome campsite.
- v) No stickers or tape are permitted on any walls, doors or floors. Any costs incurred by SCL to remove such items will be passed onto the teams.

12 Vehicle Safety

- i) A 20MPH speed limit is in force in all areas of the venue **APART FROM THE Paddock WHERE IT IS 5MPH**. This applies to all vehicles, including moped, motorcycles and buggies, with the exception of emergency vehicles attending an incident. Failure to adhere to this speed limit may result in the offending vehicle/driver being removed from the venue. Race cars should only be driven off track if absolutely necessary. For instance, moving to and from the assembly area or when leaving the track following a race. Vehicles must also take particular care when moving through pedestrians as the paddocks are public areas. If for any reason a race car must be driven from one paddock to the other please only use marked roadways, utilising the Valley Link Road (see Event Map) through the middle of the circuit.
- ii) Other than speed restrictions, the normal rules of the road apply whilst onsite. Vehicles should not be used for purposes other than their design and the number of passengers should not exceed the design limit. For the avoidance of doubt scooters, quad bikes and motorcycles are not permitted on any grass verges, banks or any general public areas such as trade malls and food courts. Please note that absolutely no vehicles are permitted in the Concert Area, including scooters/mopeds/motorcycles/quads/buggies. Participants must not drink and ride. Shuttles to each competitors campsite will be available to you.
- iii) **Persons riding mopeds and motorcycles up to a capacity of 125cc must have a current UK provisional driving licence or its international equivalent.**
- iv) **Persons riding motorcycles with a capacity of greater than 125cc must have a current full UK motorcycle licence or the international equivalent.**
- v) **Any motorcycle, moped, scooter or other such bike/trike/quad must be ridden with all due care, the rider must wear an appropriate safety helmet, and the vehicle must be road-legal, taxed and insured.**
- vi) All vehicles must at all times keep to the marked roads when moving around the venue.
- vii) Mini motos are not allowed at the venue.
- viii) Quads and buggies can only be driven by persons who hold a valid full UK licence (or international equivalent). Unless the quad has been adapted then no more than one person should ride on it. Helmets should be worn at all times.
- ix) No persons should ride on any trailer at any time and tail lifts must be left up or down, not half way.
- x) Persons 15 years and under are not allowed at any time to drive a motorised vehicle unless they are on track competing and this has been approved in advance by SCL.

13 First Aid

- i) Any person sustaining an injury or feeling unwell should seek treatment from the onsite emergency services or the Medical Centre.
- ii) To call the first aid or emergency services contact any official or SCL personnel or call Event Control on 01483 524 424.

14 Incident Reporting

All incidents where any person sustains injury, or could have potentially sustained an injury i.e. a 'Near Miss' or where damage to property occurs must be reported immediately to Event Control. Any serious incidents – including those on track – must be reported to Event Control.

15 Governing Body Regulations

Participants and teams are reminded of their obligations to comply with the requirements of the appropriate Governing Body's regulations at all times and these Guidance Notes should be read in conjunction with all other relevant regulations.

16 Work at Height

The Work at Height Regulations require employers to ensure that:

- All work at height is properly planned and organised.
- A risk assessment is carried out to decide whether precautions are needed and in what form.
- Those involved in work at height are competent.
- The risks from work at height are assessed and appropriate work equipment is selected and used.
- The risks from fragile surfaces are properly controlled.
- Equipment for work at height is properly inspected and maintained.

If working on top of a vehicle / trailer appropriate measures must be in place to restrict the possibility of falls from height. Your risk assessment should have identified whether a harness is required or other fall protection methods. Ladders must be suitable for the task, used for short duration, used on a stable firm surface and must be footed when in use.

17 Marquee Erection

Marquees or other temporary structures used to accommodate people will have the following hazards associated with their construction:

- Underground services – cable strike potential.
- Fork Lift Truck movement.
- Collapse of structure.
- Injury from or by neighbouring contractors.
- Accidents to members of the public.
- Fire.
- Weather/high winds.

A risk assessment, method statement, max wind speed actions and fire certificates should be submitted prior to any marquees or temporary structures being erected. Work must be planned accordingly in order to reduce such risks. Work will not be permitted until the contractor is instructed on the location (or absence) of services in the nominated area.

Contractors must ensure that members of the public and other non-essential personnel are not allowed access to the work area.

Please note that contractors should NOT attempt to drill or stake any concrete or tarmac surface without the express written confirmation from SCL. Failure to do so will render the Contractor liable to the full cost of repair to these surfaces and any resulting damages incurred.

Under no circumstances must marquees or other temporary structures be tethered to any fences or buildings.

18 Further Garage Rules

i) Overnight

- Space heaters must not be left unattended, and must be switched off when not in use.
- All electrical equipment must be unplugged when not in use.

ii) Waste Disposal

- DO NOT use the drains to dispose of oil.
- No cooking should be done in any of the garages.
- Please note that the garage floor is potentially slippery when wet.
- Please use the signs available.

19 Storage and Use of Liquefied Petroleum Gas (LPG) Refillable Cylinders

Liquefied Petroleum Gas (LPG) is the generic term used to describe propane, butane, or mixtures of the two gases. It is heavier than air and will therefore collect at the low levels such as cellars, pits, drains or basements. LPG is extremely flammable and readily forms explosive air-vapour mixtures. The main hazards in the storage and use of LPG are leakage, which leads to possible fire or explosion risks; and inadequate ventilation, which leads to the build-up of toxic gases due to incomplete combustion.

Storage and use of LPG in cylinders:

- Cylinders in use should preferably be located in the open air, but where this is not possible they should be positioned so that there is adequate ventilation at low level to the open air.
- Quantities of LPG should be kept to the minimum needed.
- Warning signs must be displayed indicating the presence of LPG and prohibiting smoking and the use of naked flames.
- Appliances/equipment using LPG should be installed, commissioned and regularly maintained in accordance with the manufacturers/suppliers instructions.

- Regular inspections for leaks should be carried out. Naked lights/open flames must not be used for this purpose.
- Empty cylinders should be treated in the same manner as full ones but should be kept separate, and the valves should be closed.
- Cylinders should be used with the valves in the upright position.
- Cylinders not to be changed in the presence of naked lights/open flames.
- Pipework should be rigid metal, but the final pipe connection to the appliance may be of purpose made rubber hose which must comply with BS3212. This must be replaced before the date printed on it. Hoses should be kept as short as possible.
- Clips should be used to hold the rubber hose on to the fitting instead of just pushing the pipe on.
- Each and every LPG supply must terminate with an accessible emergency shut off valve immediately before the appliance.
- Regulators should comply with BS3016 or BSEN12864 and be correctly matched to both the type of gas and the appliances in use.
- All fittings and threads which connect to the cylinder must be clean and undamaged.
- Sealants must never be used.
- Where spanners are in use they must be those produced for the purpose (e.g. Calor Spanner).

In the event of fire

- Inform Event Control on 01483 524 424 immediately. They will call the onsite fire crew or fire brigade if required.
- Shut all valves on cylinders.
- Keep cylinders cool by water spray if possible.

It is inadvisable for untrained personnel to attempt to extinguish a fire involving LPG.

20 Dos & Don'ts

i) Do's

- Beware of and give way to pedestrians.
- Park in the allocated areas.
- Remove your rubbish to the nominated storage area.
- Store any fuel safely.
- Dispose of any waste oil in the drums provided.
- If camping overnight keep to the nominated areas.
- Keep tail lifts either fully down or fully up.
- Leave the area as you would like to find it.
- Wear hi vis clothing at all times during build and break down and when reversing vehicles.
- Remove any tape used in the pit lane on the concrete area.
- Supervise children 15 years and under at all times.

ii) Don'ts

- Use any areas inside the venue as practice areas.
- Ride a scooter/moped if you don't have a licence, a helmet or insurance.
- Leave any tyres. Take them away with you.
- Travel on the back of a trailer.
- Ride more than two on a scooter or a quad.
- Drive on the grassed areas around the venue.
- Trail cables and/or hoses across walkways.
- Block access to bins or they will not be emptied.
- Put stickers on doors.
- Drill on the pit wall without prior consent from SCL.
- Use any form of tape on doors or walls both internally and externally.

Please ensure that the above health and safety message is passed on to your staff, visitors and contractors where applicable and display it in a prominent place where it can be read by any participants in your charge. Please read your competitor information document which clearly shows you which routes you can use during your time onsite.

In conjunction with SCL we have made every effort to ensure that your time at the venue is a safe and pleasurable one and your cooperation with this is much appreciated.

Thank you



Nick Wigley, Event Director, Silverstone Classic